

Regional Transcription Services

Hours of Operation and After Hours Availability

Please note the revised hours of operation for Regional Transcription Services, starting Friday, March 3, 2017.

Transcription services are available 24/7. Call 1-844-565-5950 during the following on-site hours of operation, including statutory holidays:

Monday - Friday 7:00 a.m. to 7:00 p.m.
Saturday and Sunday 7:00 a.m. to 3:00 p.m.

Outside of these hours, please call the UHNBC switchboard at 250-565-2000 for on-call transcription services.

When to call:

Priorities needing transcription services after hours are generally Transfer Summaries, History and Physicals, or Consultation Notes for patients who are being transferred to another facility. If the patient will be leaving within regular hours of operation, please call Transcription Services to have your report transcribed immediately.

Prior to calling outside of regular business hours, please check PowerChart to ensure the report is not already transcribed. Reports can be printed from PowerChart to be sent with the patient.



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