

Email completed form to physicianqi@northernhealth.ca

Title of Improvement Initiative	
Start Date of Initiative	
End Date of Initiative	
Initiative Lead & Contact Information	
Sponsor	
Location of Initiative	
Improvement Team names & titles	
ARECCI Score	
Quality Improvement Mentor (if applicable)	

What are we trying to Accomplish?

Problem Statement/Opportunity Statement (what's wrong with quality)	
AIM Statement/Objective	<i>{to reduce/improve baseline from X to Y by timeframe}</i>
What NH strategic direction does this initiative link to?	
What regional, HSDA and/or local plan does this initiative link to?	I think this should be removed

Risks or Barriers	Mitigation Strategy
In Scope (what work will this initiative include?)	Out of Scope (what work will this initiative not include?)

How will we know that a change is an improvement?

Measure Description	Baseline (past performance on measure)	Target	Plan to Collect Data
Lag / Outcome Measures			
Lead / Process Measures			
Balancing Measure			

What Changes will Result in Improvement?

List Change Ideas or Tactical Elements that will Result in Improvement – *these directly link to process measures you listed above*

High Level Milestones for Initiative *(note: does not replace value of creating a work plan and using a RACI for tasks)*

Anticipated Milestones	Date to Achieve Milestone	Deliverable/Activity associated with Milestone

Required Budget for Initiative

Activity	# of participants	Estimated Hours	Total hours (# participants X hrs)	Cost per hr (use hourly pay rates)	Total Cost
Backfill for seconded staff					
Minor equipment/renovations					
Project Costs (travel, meals, accommodations)					
Other (please specify)					
Total					

Sponsor Signature	Other Signature (as appropriate)