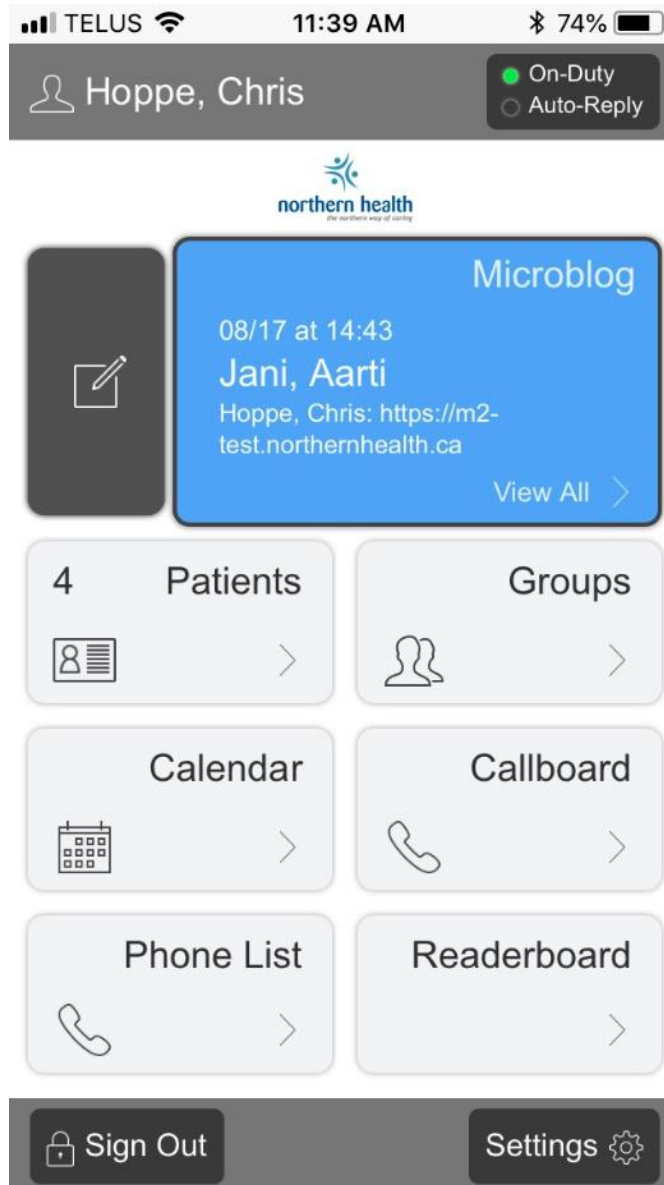


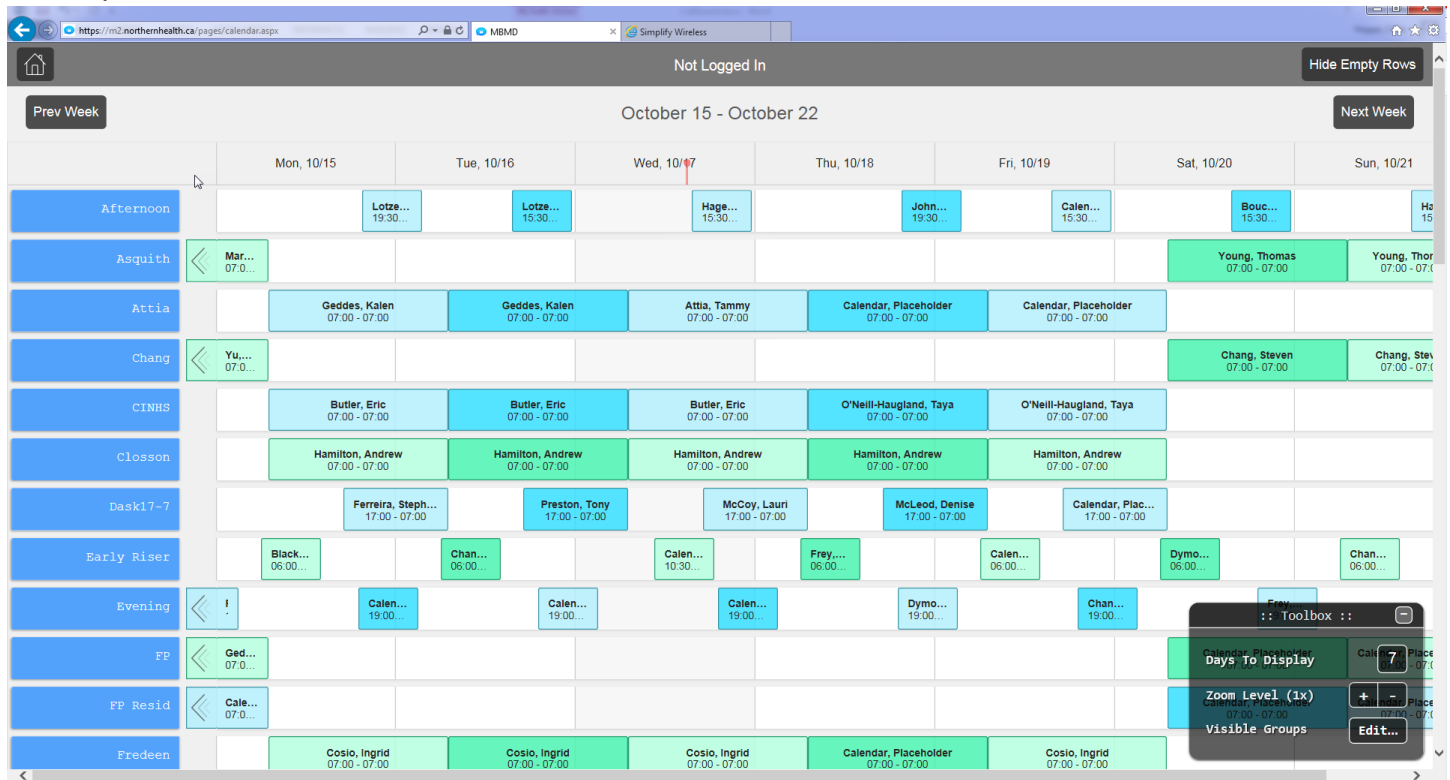
Secure Texting with MicrobloggingMD (MBMD) Calendar - Callboard

Calendar


The MicroBloggingMD Calendar feature provides users with a centralized schedule to reference the weekly on-call calendars for several services. Schedule updates are posted every 30 minutes.




Using the desktop URL <https://m2.northernhealth.ca>, the calendar displays the on-call shift schedule for the current week for each service displayed on the left margin. Calendar Administrator privileges are required to edit.

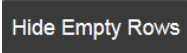



For each shift name - shift start and shift end times are displayed.

Home: Returns the user to the home screen 

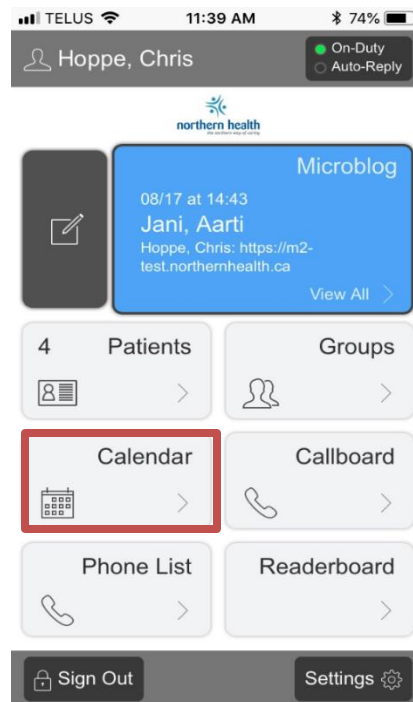
Prev Week: Displays the previous weeks calendar 

Next Week: Displays the following week's calendar 

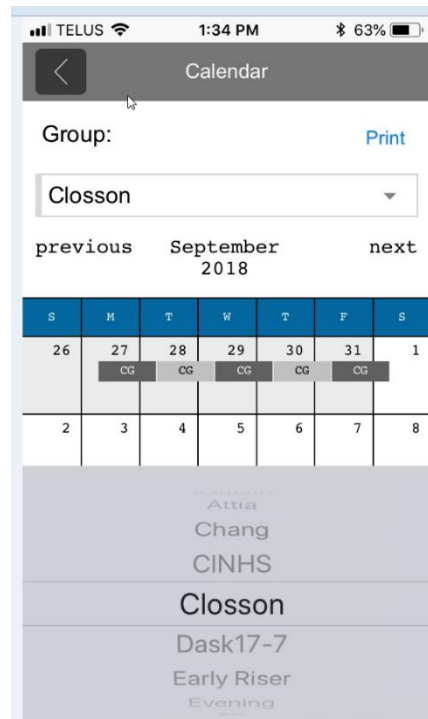
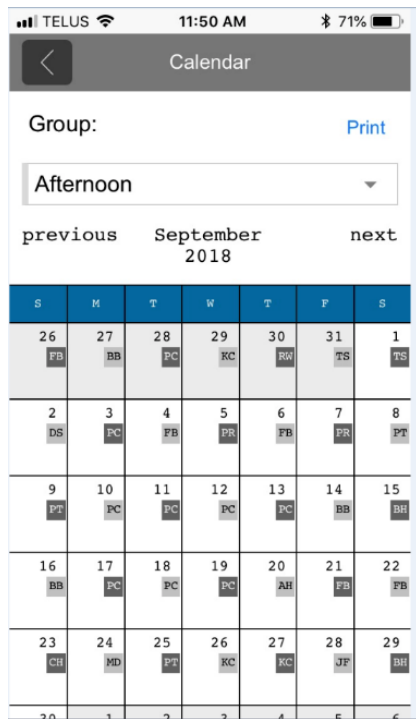
Hide Empty Rows: Hides calendar rows that do not have any resources scheduled 

Red Indicator:  Indicates current day and time

Selecting the Calendar button from your Smartphone



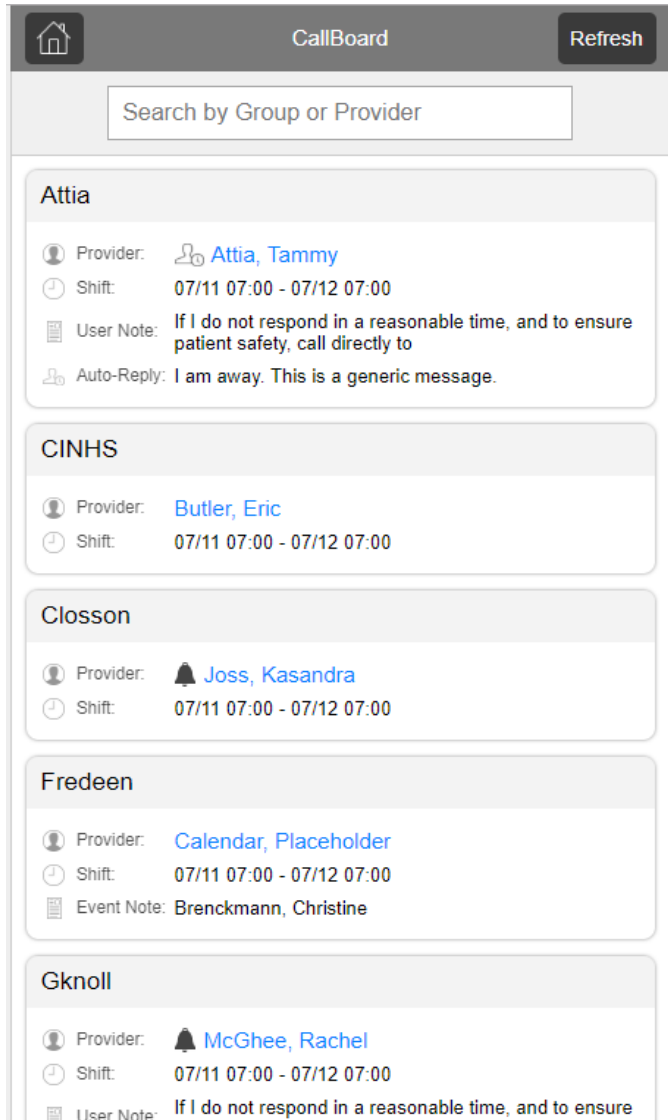
Use the drop-down arrow to select the shift group you want to view





Click on the date you want to view

Callboard which is driven by the calendar, displays the names of physicians and staff on-call for each service and enables users to initiate a secure message to any on-duty on-call resources directly from the Callboard screen by clicking the name listed in blue.

Search function allows users to search by provider name, or by service/group name if Provider name is unknown.



Additional information displayed with each name may include:

- Bell  and recipient name in blue indicates user is receiving MBMD alerts.
- The absence of the Bell  indicates the user is on-duty but has disabled notifications
- Shift start/end time
- Personalized user notes providing additional contact information or alternate instructions/preferences (page 6-8)
- Option to display alternate phone numbers such as office, service, mobile phone numbers with push-to-dial functionality (page 6/7)

How to Initiate a Callboard Message

From the home screen select Callboard Button

Search by service or department

Touch the name to open a message window and type a message

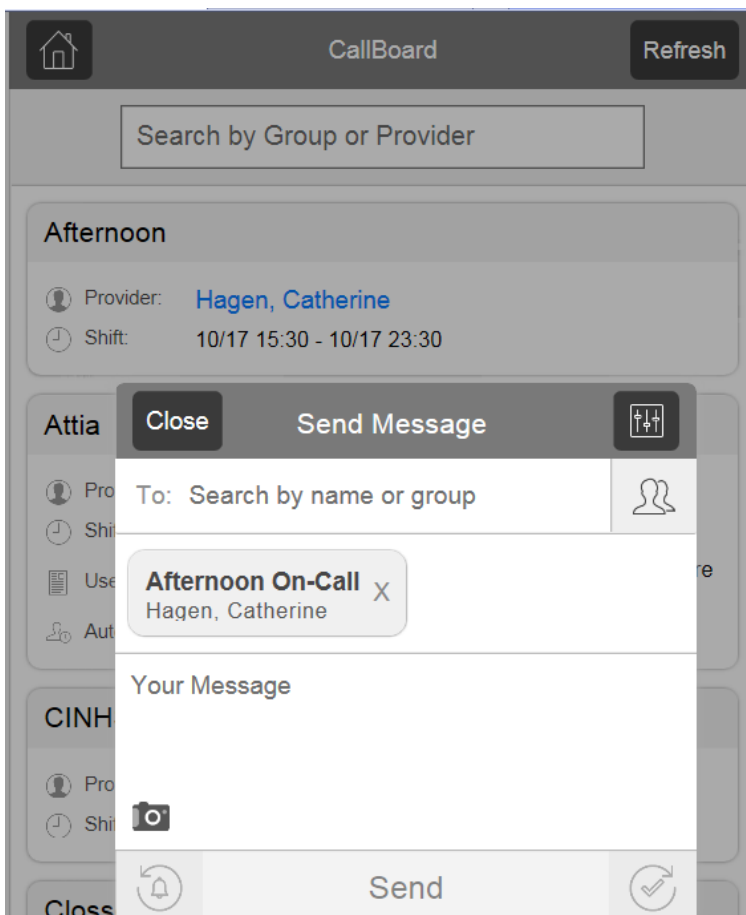
Press Send

Use-Case Suggestions

Expedite a consult request from a specialist on call

Useful if name of individual is unknown

Default message templates may be assigned by service/department frequently requested or required information






Callboard Display Preferences:


Phone Call Only prevents users from sending you MBMD messages via the Callboard – Additional notes can be added as well explaining specific instructions. This, however, is an administrative option, that a MBMD Administrator must assist you with.


Your name will appear as Last, First (Phone)

Hospitalists

 [Group Directory](#)

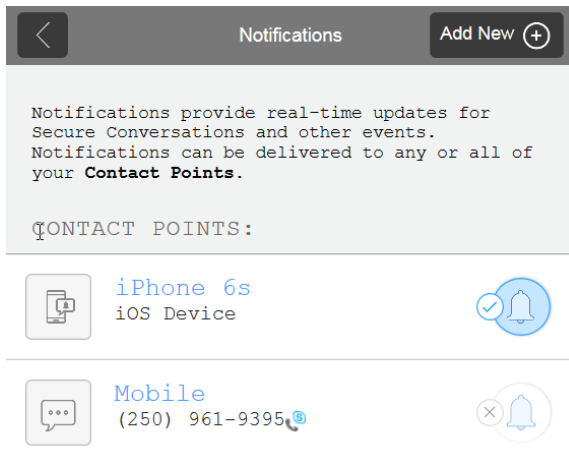
 **Provider:**  **Fielding, Sam (Phone)**

 **Shift:** 07/13 12:00 - 07/14 00:00

 **Office:** [\(555\) 555-1234 x 567](tel:(555)555-1234x567)

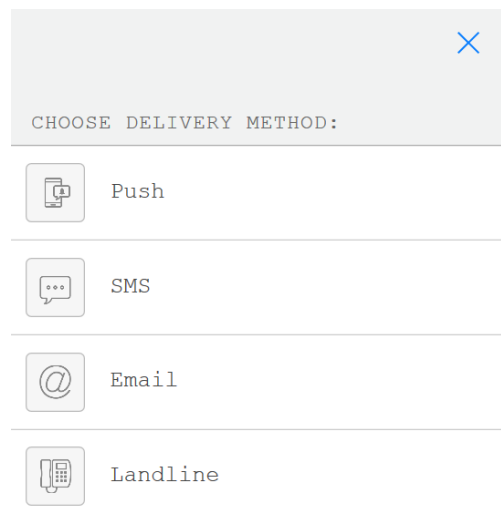
Adding Additional Phone Listings – Add A New Endpoint

Click on Settings > Notifications > Add New




Click

[Add New](#) 




Select Additional User Endpoint (ex. Landline)

←


LANDLINE DETAILS: 

Required X

DESCRIPTION 

Used as a label on the callboard and notifications page.

Required X

(555) 555-1234 x1234 

Show On Callboard

Show this Contact Point on my callboard listing.

Save

Enter description, (Ex. Office) that will be displayed on Callboard

Enter area code and phone number

Select "Show on Callboard" if you want the number displayed on your Callboard listing

If you're having trouble with this task, or require further assistance, please contact ITS Service Desk at 1-888-558-4357