

March 25, 2024

**EXPRESSION OF INTEREST**  
**SaferCare Medical Staff Advisory Committee Member**

Northern Health would like to invite eligible Physicians and Nurse Practitioners to indicate their interest in 0.05 FTE membership on the SaferCare Medical Staff Advisory Committee. Applications for this expression of interest must be delivered in a written form to the address below via e-mail to Dr. Chapman.

**SaferCare Medical Staff Advisory Committee Purpose:**

The SaferCare Medical Staff Advisory Committee (MSAC) will review and recommend design requirements for medical doctors and nurse practitioners (MDs and NPs) and other prescribing provider activities within the Cerner EHR environment. These include orders, order sets and other ordering tools, decision-support tools, documentation templates, information display, electronic workflow, applicable policies and procedures and/or pathway content. The MSAC has the authority to setup working groups to assist in the design of materials required to support the build.

**Member Roles and Responsibilities:**

Members of the MSAC will be expected to attend meetings as scheduled with an additional 0.5-1 hours of work per meeting outside of those meeting times. This group will virtually meet the 2nd and 4th Monday at 1600 PST until the end date of SaferCare Part 1. Meeting duration and frequency will be adjusted according to the priority needs of the initiative.

Members are expected to:

- Work within the project scope to ensure project deliverables are completed within project parameters
  - Collate ideas, research, learnings, and opportunities from internal and external sources related to scope and quality
  - Identify risks, issues, constraints and operational impacts
  - Follow the decision-making matrix and escalate via the established appropriate channels for resolution of issues
  - Identify, engage, inform, and consult relevant internal and external stakeholders (ongoing)
  - Participate in discussions, collaborate and provide feedback and recommendations on topics related to SaferCare design effecting MD and NP workflows
  - Gather input and guidance from stakeholders and the subject matter expert design teams to facilitate decision-making
  - If unable to attend, members are expected to read the minutes or watch the recording and provide any feedback prior to the next meeting. (Members that miss 3 meetings without communicating to the CMIO and appointing a delegate, will be contacted by the CMIO to discuss ongoing membership)
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**Qualifications and Experience:**

- Medical degree and current registration with the BC College of Physicians and Surgeons or current BC College of Nurses and Midwives.
- Practicing physician or nurse practitioner within Northern Health with active privileges at any Northern Health site.
- Effective communication and collaboration skills
- Previous use of an electronic health record an asset but not required

**Contact for additional information:**

Email: [kristina.garrels@northernhealth.ca](mailto:kristina.garrels@northernhealth.ca)

**Resumes delivered by email to:**

Dr. Chapman: [ronald.chapman@northernhealth.ca](mailto:ronald.chapman@northernhealth.ca)